

# Executive Council of Graduate Faculty

December 14<sup>th</sup>, 2:00 – 4:00  
CLAS Conference Room, 210 Strong Hall

Presiding: Thomas Heilke

Members present: Promothesh Chatterjee, David Ekerdt, Victor Frost, Stephen Kapp, Van Kelly, Brian Laird, Mahbub Rashid, Daniel Stevenson, John Stobaugh, Thomas Volek (serving in place of Tien Tsung Lee), Michael Werle (serving in place of Allen Rawitch)

Staff: Austin Fitts and Roberta Pokphanh

Guest: Phillip Hofstra

## AGENDA

1. Announcements
  - a. Spring 2013 meetings scheduled:  
2:00-4:00PM in the Provost's conference room (Strong Hall 258):  
January 25<sup>th</sup>, February 22<sup>nd</sup>, March 29<sup>th</sup>, April 19<sup>th</sup>, and May 17<sup>th</sup>
  - b. Proposed subcommittee divisions
2. Review of minutes:  
November meeting
3. Program Proposals/Changes:  
Architecture, Design, and Planning
  - a. Consolidate the existing MA programs, Interaction Design and Design Management, into one MA program (MA in Design, with concentrations in Interaction Design and Design Management);
  - b. New concentration in Environmental Design within the Design MA program
4. Policy Review:
  - a. Academic Probation
  - b. Dismissed Enrollment

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1. Announcements made by the Dean of Graduate Studies
    - a. Dean Heilke announced the upcoming meetings scheduled and introduced Dr. Werle from the Medical Center campus. Dean Heilke asked the committee to review the list of awards offered by Graduate Studies and then asked for volunteers, specifically for those representing the Humanities and Social Sciences since Graduate Studies will review applications for the dissertation award in the Spring. Dean Heilke informed the Council that subcommittee membership can be decided at a later date. Professor Stobaugh inquired about award descriptions on the Graduate Studies website and Professor Stevenson commented that most of the awards are offered in April.
  2. Review of minutes: November meeting  
The Executive Council members reviewed the minutes for the November 30<sup>th</sup>, 2012, meeting. Professor Frost moved to approve the minutes, seconded by Professor Chatterjee. The motion carried unanimously. Updated minutes are available on the Executive Council website [<http://www.graduate.ku.edu/executive-council-graduate-faculty>].
  3. Program proposals
    - a. Professor Phillip Hofstra attended the meeting in order to describe and respond to any questions from the Executive Council regarding the nature of the changes proposed to the Architecture, Design, and Planning degree programs. Professor Ekerdt asked if one of the programs would be discontinued and Professor Hofstra stated that the creation of the concentration cannot be implemented until the consolidation is complete.

Professor Frost asked if funding is secured for any additional faculty and Professor Hofstra responded that funding is not secured since the position is not advertised until 2014. Professor Hofstra suggested that the search for additional faculty may not be necessary, depending on how the concentration is carried out.

Professor Chatterjee asked about the conservative number of students and Professor Hofstra expressed the potential for growth and recruitment. Professor Hofstra indicated that the new program designs will increase productivity in the other programs.

Professor Ekerdt raised the point that consolidation is the opposite of the norm and Professor Hofstra explained that the consolidation is a good idea and not a fix, as may be the case with other programs, for problems such as lack of faculty or other resources. Professor Volek moved to approve the consolidation and Professor Stevenson seconded.

- b. Members of the Executive Council discussed the consolidation being considered separately from the new concentration. Professor Laird moved to approve tabling a vote of the new concentration until after the consolidation takes place and Professor Frost seconded. Dean Heilke agreed to write a letter to the Dean of Architecture regarding the new concentration.

#### 4. Policy review

- a. The Council proceeded to an open discussion of various policy issues arising from prior meetings concerning academic probation and dismissal. Professor Stevenson revealed that the only update is the "3.0". Professor Laird pointed out the overlap of the two policies and suggested combining them. Austin Fitts informed the committee that Graduate Studies will re-organize policies in upcoming semester once the Graduate Director position is filled.

The committee discussed issues that take place at the department level. Professor Stobaugh asked if Graduate Studies reviews academic status changes and Dean Heilke replied that is not the case.

Professor Laird and Professor Frost discussed the school and College differences in handling GTA/GRA/GA eligibility when on probation. Roberta Pokphanh explained the process of monitoring the GPA of GTA/GRA/GAs. Roberta Pokphanh indicated a report that comes out once a semester and Professor Stobaugh followed up that departments handle the details of the surrounding policies.

Professor Laird discussed a glossary approach to displaying policies versus an encyclopedia, both with pitfalls and advantages. Dean Heilke made clear that policies will be reorganized in the upcoming year and that now we are merely trying to define our current policies and make them accurate. The Executive Council moved unanimously to approve the current changes.

At the end of the meeting, Dean Heilke raised the last concern from Dean Rawitch that communication take place between the two campuses. Dr. Werle validated the need for ongoing communication between the two campuses, even though many of the issues discussed will be autonomous to either KULC or KUMC.

Dean Heilke proposed to the committee that a reciprocal, voting member be added to both Councils. Dean Heilke mentioned a formal proposal being written up for the next meeting.

Dean Heilke thanked the committee for a great semester and the meeting adjourned at 3:00pm.

Respectively submitted,  
Austin Fitts