

# Executive Council of Graduate Faculty

October 26<sup>th</sup>, 2:00 – 4:00  
Provost Conference Room, 258 Strong Hall

Presiding: Thomas Heilke

Members present: Michael Baskett, Promothesh Chatterjee, James Daugherty, David Ekerdt, Victor Frost,  
Stephen Kapp, Van Kelly, Tien-Tsung Lee, Mahbub Rashid, Suzanne Rice, and Daniel Stevenson

Staff: Austin Fitts and Roberta Pokphanh

## AGENDA

1. Announcements:
  - a. Upcoming meetings are scheduled:
    - i. Friday, November 30<sup>th</sup>, 2:00-4:00pm in the Provost's Conference Room (ST 258)
    - ii. Friday, December 14<sup>th</sup>, 2:00-4:00pm in the CLAS Conference Room (ST 210)
  - b. Department data meeting: October 30<sup>th</sup> in the Big 12 room (Kansas Union)
  - c. University Graduate Fellowship program applications due November 5<sup>th</sup>
  - d. New Executive Council member from the School of Business:  
Promothesh Chatterjee
2. Review of minutes: September meeting
3. Program proposals:
  - a. School of Architecture: conferral of the master's within the PhD track
  - b. School of Business: Working Professional MBA program (Edwards)
  - c. CLAS: New graduate certificate program in Indigenous Studies
  - d. School of Engineering: New Master of Engineering in Project Management and a New Professional Science Masters in Project Management
4. Policy review:
  - a. Seniors and Graduate Study (Co-enrollment)
  - b. Grading
  - c. Research Skills and Responsible Scholarship
  - d. Full-time Enrollment for Graduate Students
  - e. Graduate Student Oral Exam Committee Composition
  - f. Special Graduate Faculty status
  - g. Graduate Faculty Appointments

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1. Announcements made by the Dean of Graduate Studies  
Dean Heilke introduced the Assistant Dean of Graduate Studies, Roberta Pokphanh. Dean Heilke announced the remaining Executive Council meeting dates for Fall 2012 and the upcoming department data meeting. Dean Heilke announced that University Graduate fellowship program applications are due November 5<sup>th</sup> and asked if the members of Executive Council would like to participate in the selection process. Dean Heilke welcomed back Promothesh Chatterjee, the new Executive Council member from the School of Business.
  2. Review of minutes: September meeting  
The Executive Council members reviewed the minutes for the September 2012 meeting. Professor Kelly moved to approve the minutes, seconded by Professor Baskett. The motion carried unanimously. Updated minutes are available on the Executive Council website [<http://www.graduate.ku.edu/executive-council-graduate-faculty>].

### 3. Program proposals:

Dean Heilke welcomed the program representatives and gave a brief summary of the voting process for the current program proposals under consideration.

- a. Dean Heilke introduced Professor Moore from the School of Architecture. Professor Moore outlined why the School of Architecture would like to conferral the master's degree within the PhD program in Architecture. Professors Ekerdt, Lee, and Kapp discussed other programs that confer the master's and how this change is implemented. Professor Frost moved to approve the proposed changes, seconded by Professor Baskett. The motion carried unanimously.
- b. Dean Heilke introduced Dee Steinle from the School of Business. Professors Ekerdt, Stevenson, and Baskett asked questions about how the MBA programs on the Lawrence and Edwards Campus are different and how the current changes match up with programs at other universities. Dee Steinle clarified that there are significant differences between the two MBA programs at KU and that the current changes match up with premiere business schools. Professor Stevenson moved to approve the proposed changes, seconded by Professor Daugherty. The motion carried unanimously.
- c. Dean Heilke introduced Professor Zogry from the Indigenous Studies program. Professor Zogry answered questions from Dean Heilke and Professor Chatterjee regarding faculty and student numbers needed to support the new graduate certificate program. Professor Stevenson inquired about the program's introductory course, ISP 800, and Professor Zogry confirmed that this course will continue to be offered and taught by the program director. The Executive Council members agreed that a vote on this program will take place at a later date, after following up with Professor Zogry.
- d. Dean Heilke welcomed back Professor Tuttle from the School of Engineering and informed the committee that the two programs proposed are similar to current master's program in Engineering Management at the Edwards campus. Professor Frost, Dean Heilke, and other members of the committee voiced their concern with new program titles and recommended changing one of the titles in order to clarify any ambiguity for potential students. Professor Tuttle described the reasoning behind the current program titles. Professor Frost moved to approve the two programs, seconded by Professor Daugherty. The motion carried unanimously.

### 4. Policy review:

- a. Dean Heilke discussed the rational for the proposed changes to the policy on "Seniors and Graduate Study (Co-enrollment)" and the need to clarify the limits of co-enrollment. Professor Frost moved to approve the policy changes, seconded by Professor Rice. The motion carried unanimously.
- b. Dean Heilke gave information regarding the proposed change to the "Grading" policy in order to match the current University Senate Rules and Regulations. There were questions about the use of the "S" grade and Austin Fitts agreed to find the further information for the Council. Professor Baskett moved to approve the policy changes, seconded by Professor Daugherty. The motion carried unanimously.
- c. Dean Heilke mentioned adding language preventing the credit/no credit option in the "Research Skills and Responsible Scholarship" policy. Professor Frost moved to approve the policy changes, seconded by Professor Kapp. The motion carried unanimously.

- d. Dean Heilke briefly mentioned the reasoning behind adding the category of “Graduate Assistant” to the “Full-time Enrollment for Graduate Students” policy. Professor Kapp moved to approve the policy changes, seconded by Professor Daugherty. The motion carried unanimously.
- e. Dean Heilke described the proposed changes to the policy on “Graduate Student Oral Exam Committee Composition” to include Professors of the Practice. Professor Frost raised concern about Professors of the Practice chairing committees outside of their department and Austin Fitts agreed to make this clear in the policy. Professor Frost moved to approve the policy changes, seconded by Professor Kapp. The motion carried unanimously.
- f. Dean Heilke led a discussion of the changes to the policy on “Special Graduate Faculty status”. The Council was concerned about having redundant language in the policy. Dean Heilke suggested voting on this policy at the November meeting of the Executive Council.
- g. Dean Heilke mentioned that changes to the “Special Graduate Faculty status” directly influence the policy on “Graduate Faculty Appointments”. Dean Heilke added that these policies will be revised and published simultaneously, but that he would like to vote on the “Graduate Faculty Appointments” policy today in order to clear agenda space for the November meeting. Professor Frost moved to approve the policy changes, seconded by Professor Daugherty. The motion carried unanimously.

Dean Heilke thanked the Executive Council for their questions and their hard work.

The meeting adjourned at 3:58pm

Respectively submitted,  
Austin Fitts