

Executive Council of Graduate Faculty

September 6th, 2:00 – 4:00pm
CLAS Conference Room, 210 Strong Hall

Presiding: Thomas Heilke

Members present: Ben Chappell, Aaron Clopton, James Daugherty, David Ekerdt, Victor Frost, Steve Kapp, Van Kelly, Brian Laird, Tien-Tsung Lee, Mahbub Rashid, and John Staniunas

Staff: Austin Fitts and Roberta Pokphanh

AGENDA

1. Announcements
 - a) Welcome to the new Executive Council members: 2013-2016
 - b) Charge
 - c) Award/scholarship committee
2. Review of minutes:
 - May 2013 meeting
 - Year-End Report 2012-2013
3. Upcoming program Proposals
4. Policy Review:
 - a) Electronic Submission of Theses and Dissertations
 - i. Embargo for Theses and Dissertations
 - ii. Master's Thesis Submission and Publication
 - iii. Doctoral Dissertation
 - b) Upcoming policy changes

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1. Announcements made by the Dean of Graduate Studies:

Dean Heilke opened the meeting at 2:01pm, welcoming the new members to the Council and recognizing those members who agreed to another term. After a few brief introductions and reviewing of the charge for the Executive Council, Assistant Dean Pokphanh distributed a survey of the awards offered by Graduate Studies. Dean Heilke explained that the Council will form subcommittees that review the departmental recommendations for each award. Assistant Dean Pokphanh provided some information regarding the timeline for the awards.

2. Review of minutes: May meeting

Dean Heilke asked the Executive Council members to review the minutes for the meeting on May 17th, 2013. Professor Laird moved to approve the minutes, seconded by Professor Rashid. The motion carried unanimously.

The Executive Council members also reviewed the 2012-2013 Year-End Report of the Executive Council. Professor Frost moved to approve the report, seconded by Professor Laird. The motion carried unanimously.

Updated minutes and year-end reports are available on the Executive Council website [<http://www.graduate.ku.edu/executive-council-graduate-faculty>].

3. Upcoming Program Proposals:

Dean Heilke gave the Council details on the upcoming program proposals coming through Graduate Studies. Professor Kelly inquired about the location of fast-track program proposals. Austin Fitts indicated that the materials are located on the Provost's Office website. Austin Fitts added that he will follow up and provide this location.

Dean Heilke discussed the proposals coming from the School of Education and explained that the Council will be reviewing program proposals for existing programs that will be offered as distance learning programs. Assistant Dean Pokphanh added that existing programs being offered online do not require Kansas Board of Regents approval. Austin Fitts agreed to distribute more information regarding the upcoming distance programs in the School of Education to the Council.

4. Policy Review

- a. Dean Heilke described the background for reviewing policies related to the online submission of Graduate student theses and dissertations. Dean Heilke discussed the initiation of this review by the Graduate Student Advisory Board (GSAB) and the outcome of a representative policy review committee assembled by himself and Dean Haricombe, of the KU Libraries.

Professors Frost and Laird discussed how the online submission of student work is discipline-specific regarding the need for delaying the release of theses and dissertations via Open Access. The Council discussed the student population as varying widely in opinion and Professor Laird commented on the need to access student work in various academic disciplines.

Professor Kapp moved to approve the policies, seconded by Professor Clopton. The motion carried unanimously.

Dean Heilke informed the Council that minor edits would be made to the policies and circulated via email before they are sent forward to the Provost's Office.

- b. Dean Heilke spoke to the Council about the policy changes already sent out to Directors of Graduate Study and Department Chairs regarding Graduate Admissions and asked them to send feedback as the changes take place.

Dean Heilke wished the Council a productive Fall semester before adjourning at 3:03pm.

Respectfully submitted,
Austin Fitts