

Executive Council of Graduate Faculty

August 17th, 2:00 – 4:00
Provost Conference Room, 258 Strong Hall

Presiding: Thomas Heilke

Members present: Michael Baskett, James Daugherty, Victor Frost, Van Kelly, Brian Laird, Tien-Tsung Lee, Mahbub Rashid, Suzanne Rice, Daniel Stevenson, and John Stobaugh

Staff: John Augusto and Austin Fitts

AGENDA

1. Welcome to new members: Van Kelly, Brian Laird, & John Stobaugh
2. Next meeting is scheduled:
 - a. Friday, September 7th, 2:00-4:00pm in the Provost's Conference Room
3. Review the purpose and objectives of the Council
4. Review of minutes
 - a. May meeting and the Year End Report for 2011-2012
5. Program Review

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1. Announcements made by the Dean of Graduate Studies
Dean Heilke expressed his appreciation for the hard work of the Executive Council members already this term on program reviews. Dean Heilke summarized the purpose of Executive Council by explaining the program review cycle and the need for good communication between Graduate Studies and the individual academic units. Dean Heilke informed the members that future meetings will deal specifically with Graduate Studies policy. Dean Heilke notified the Executive Council members that Dr. Ekerdt would not be in attendance and asked all members to introduce themselves. Finally, Dean Heilke informed the Council that the next meeting is scheduled for Friday, September 7th, 2-4pm in the Provost's conference room.
 2. Review of May Minutes
The Executive Council members reviewed the minutes for the May 2012 meeting. Professor Frost moved to approve the minutes, seconded by Professor Rashid. The motion carried unanimously. Updated minutes are available on the Executive Council website.
 3. Program Review
Professor Stevenson inquired about the timeline for the remaining program reviews and Dean Heilke informed the Council that the program reviews will be completed after the September meeting. The Executive Council discussed the current program review assignments and Dean Heilke considered their feedback. Dean Heilke informed members that there are 9 program reviews up for discussion at the September Executive Council meeting. Dean Heilke concluded by thanking the Council again for its hard work.

The meeting adjourned at 4:05pm

Respectively submitted,
Austin Fitts