

Executive Council of Graduate Faculty

September 7th, 2:00 – 4:00
Provost Conference Room, 258 Strong Hall

Presiding: Thomas Heilke

Members present: James Daugherty, David Ekerdt, Victor Frost, Stephen Kapp, Van Kelly, Brian Laird,
Mahbub Rashid, Suzanne Rice, Daniel Stevenson, and John Stobaugh

Staff: Austin Fitts

AGENDA

1. Announcements
 - a. Next meeting is scheduled:
Friday, October 26th, 2:00-4:00pm in the Provost's Conference Room
2. Review of minutes: August meeting
3. Program Review
4. Graduate Certificate Review
 - a. Peace and Conflict Studies
 - b. Transition Certificate Program for Secondary Special Education

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1. Announcements made by the Dean of Graduate Studies
Dean Heilke expressed his appreciation for the hard work of the Executive Council members and announced that, after today, Executive Council's role in program review is complete. Dean Heilke informed the members that future meetings will deal specifically with Graduate Studies policy. Dean Heilke noted that Professor Lee and Professor Baskett would not be in attendance, and that a member from the School of Business has still not been selected. Finally, Dean Heilke informed the Council that the next meeting is scheduled for Friday, October 26th, 2-4pm in the Provost's conference room.
 2. Review of August Minutes
The Executive Council members reviewed the minutes for the August 2012 meeting. Professor Laird moved to approve the minutes, seconded by Professor Kapp. The motion carried unanimously. Updated minutes are available on the Executive Council website.
 3. Program Review
The Executive Council discussed the current program review assignments and Dean Heilke considered their feedback. Dean Heilke thanked all members for their hard work and informed them he will use there feedback in writing up his final reviews for the Provost's Office.
 4. Graduate Certificate Review
The Executive Council reviewed the definition and requirements of a certificate program and discussed the certificate programs on the agenda. Both certificate programs were approved for renewal by the Executive Council.

The meeting adjourned at 3:25pm

Respectively submitted,
Austin Fitts