

Executive Council of Graduate Faculty

Minutes for 18 November 2016

Present: Dean Michael C. Roberts (Chair), Mahasweta Banerjee, Monica Biernat, James Daugherty, Apurba Dutta, Paul Scott, Milena Stanislavova, Michael Werle (Ex Officio), Sara Wilson, Assistant Dean Amanda Ostreko (Staff), Amber Roberts Graham (Staff)

Absent: Norman Akers, Thomas DeLuca, Marie-Alice L'Heureux, Ahreum Maeng, Scott Reinardy, Sherrie Tucker

Also present: Anne D. Hedeman, Caroline Jewers, Thomas Zane (by Phone)

Called to Order: 14:01

Announcements

- The Grading and Admissions policy revisions approved at the August meeting have been fully approved and published.
- Policy revisions concerning the GA Definition have been approved by General Counsel and are awaiting Provost's Office approval.
- Reminder: Hooding is Ticketed and Registration is Required
 1. Please start early with reminding and preparing students.
 2. All graduates will be limited to a maximum of 4 tickets. GS will not distribute leftover tickets or take requests for extras.
 3. GS may share any leftover tickets proportionally with the deans of the schools and College. They may choose to allocate the leftovers how they want.
- Reminder: Please don't forget about Program Review. We'd like to receive all complete review materials by 2 December.

Review of Minutes

- 28 October 2016
The minutes of the previous meeting were approved.

New Program Proposals

- Graduate Certificate in Applied Behavior Analysis
 - *Representative: Thomas Zane*
 - Professor Zane introduced a new Graduate Certificate proposal in Applied Behavior Analysis and fielded questions.

1. Professor Zane explained some unique restrictions imposed by the disciplinary accrediting body. Each institution may only offer this pre-certification training through a single program in a single department. However, that unit may offer both an on-ground and an online version of the approved program. This proposal seeks to create the online version of an on-ground program already fully approved and operating at KU.
 2. Professor Zane reinforced that demand for this training is strong and growing because this methodology is currently considered the most effective treatment for autism.
 3. The Council discussed the logistics of the accreditor's restrictions and how the program will operate.
 4. The Council discussed how the program will approach course offerings and budgeting.
 5. The Council inquired whether there are similar competing programs in the area.
- Graduate Certificate in Medieval and Early Modern Studies
 - *Representatives: Caroline Jewers and Anne D. Hedeman*
 - Professors Jewers and Hedeman introduced a new Graduate Certificate proposal in Medieval and Early Modern Studies and fielded questions.
 1. In preparation for the meeting, Graduate Studies suggested listing English, History, and the departments in the School of Languages, Literatures, and Cultures (French & Italian, Slavic, and Spanish & Portuguese) as consulting departments, along with Art History. At the time of the meeting, Professors Hedeman and Jewers had already secured letters of support and participation from all of these departments. Graduate Studies will update the list of consulting departments before approving the program.
 2. The representatives offered an overview of the demand and need for the program, indicating KU already has a substantial group of students actively requesting this certificate.
 3. The representatives explained the career benefits, for mediævalists and early-modernists in the American academic job market, of such a credential confirming academic breadth and preparedness for teaching in a time period proximate to their own.
 4. The representatives also highlighted how this certificate formalizes what has been building and developing at KU for several years, encouraging the interdisciplinary collaboration of pre-1800 studies across campus. The certificate also has the potential to encourage longer-lasting and deeper relationships between graduate students and mentors in related, "outside" fields.
 5. The Council discussed how the certificate might be used to serve the needs of students seeking in-depth training in a specific area as well as those seeking exploratory breadth.
 6. The Council discussed logistics and administration of the program, especially how advising would be handled.

7. The Council discussed how the certificate requirements would coordinate with or overlap existing degree requirements in the participating fields.

Policy Revisions

- Parental Accommodation Policy — Final Vote
 1. Graduate Studies incorporated feedback received during the stakeholder review stage and presented this version to the Council for a final review and vote.
 2. The Council voted unanimously to approve the policy and send it forward for Provost's review.
- Doctoral Degree Final Oral Exams — First Reading
 1. Graduate Studies prepared a draft for the Council's first formal review.
 2. The Council discussed the phrasing and provisions further, suggesting minor changes.
 3. The Council is ready to send this policy for stakeholder review after making the discussed changes.
 4. The Council requested to review this for a final vote in December, if possible.
- Affiliates and Volunteers Policy — Campus Review for Policy Office
 1. Graduate Studies asked the Council to review this together as part of the campus-wide vetting period. Graduate Studies will provide the Council's feedback to the Provost's Office.
 2. The Council discussed a number of the provisions and exceptions. They provided feedback for the policy developers concerning how certain exceptions will affect volunteer researchers in scientific areas that involve surgery, machinery operation, and other excluded activities.

***In-Camera* Discussion and Vote on New Program Proposals**

- Graduate Certificate in Applied Behavior Analysis
 - The Council voted unanimously to approve the proposal for a new Graduate Certificate in Applied Behavior Analysis.
- Graduate Certificate in Medieval and Early Modern Studies
 - The Council voted unanimously to approve the proposal for a new Graduate Certificate in Medieval and Early Modern Studies