

## Executive Council of Graduate Faculty

Minutes for 26 January 2018

**Present:** Dean Michael C. Roberts (Chair), Norman Akers, Thomas DeLuca, Apurba Dutta, Debra Hedden, Marie-Alice L'Heureux, Ahreum Maeng, Milena Stanislavova, Herb Tuttle, Assistant Dean Amanda Ostreko (Staff), Amber Roberts Graham (Staff), Jessy Carolina Ayestas Hernandez (Staff)

**Absent:** Mahasweta Banerjee, Margaret Kelley, Ashley Muddiman, Scott Reinardy, Paul Scott, Michael Werle (Ex Officio),

**Called to Order: 14:00**

### Announcements

- Dean Roberts has a number of policy initiatives planned for spring 2018.
- Dean Roberts provided updates about the Self Graduating Senior Fellowship (SGSF).
  - This is a scholarship-style award available to KU seniors who are graduating this year and continuing into a graduate program at KU next year.
  - It will provide \$10,000 per year (\$5,000 per semester) as well as professional development and leadership training to recipients.
  - Graduate Studies will award as many as possible given the funding each year.
  - Graduate Studies is currently accepting nominations.
- Dean Roberts provided updates about the Graduate Student Emergency Fund
  - The LaunchKU fundraising drive came up short of the \$10,000 goal, earning about \$5,000 when it closed.
  - Graduate Studies will renew our efforts as part of the One Day, One KU day of giving to be held on 20 February, 2018.
  - The endowed portion of the fund does not yet have enough of a balance to give away money but the \$5,000 donated through the LaunchKU campaign can be expended.
  - Graduate Studies is working together with Endowment and Student Affairs to administer the fund.
  - Endowment is still accepting donations to the Graduate Student Emergency Fund.
  - The Council discussed the KU Day of Giving and whether the recently-approved tax bill might affect charitable giving in the future.
- The new tax bill does not include the proposed passage that would allow taxation of tuition benefits provided to graduate students.
- Five members of the Council will finish their terms this spring.
  - The College will include EC elections as part of their annual committee elections. Interested parties should contact the College Office of Graduate Affairs.
  - Other schools are encouraged to elect or nominate new members and notify Dean Roberts of who will serve the three-year terms beginning in Fall 2018.

- A new policy outlining allowable Application Fee Uses has been published. The Council approved this in early Fall 2017.
- The policy revision removing FTE limits for summer GTA, GRA, and GA appointments has been published.

## Review of Minutes

- 15 December 2017  
The minutes of the previous meeting were approved.

## New Program Proposals

- Graduate Certificate in Film and Media Studies
  - *Representative: Robert Hurst*
  - Professor Hurst introduced a new Graduate Certificate proposal in Film and Media Studies and fielded questions.
    1. The certificate is comprised of two required courses and any two elective courses in Film and Media Studies, excluding production courses.
    2. The Council discussed possible restrictions on the elective options, pre-requisites, and the exclusion of production courses.
- CLAS 4 + 1 Bachelor's and Master's – General pp. 10-19
  - *Representative: Kristine Latta*
  - Doctor Latta provided a general overview of how the College of Liberal Arts and Sciences' new 4 + 1 Master's proposals have been developed.
    1. The College's new proposals for 4 + 1 programs are guided by the principle that about 12 credit hours may double-count toward both the undergraduate and the graduate degree. These 12 hours will be taken as an undergraduate student during the fourth year of the five-year program but taught and evaluated at the graduate level. The remainder of the graduate hours will be taken while a graduate student in the fifth year.
    2. The admission process is similar for all of the proposed 4 + 1 programs:
      - (a) Students will identify their interest early in their undergraduate careers so they can be advised effectively.
      - (b) They will file a full graduate application during their junior year, which will be evaluated like any other graduate application to the program.
      - (c) If they are on track to be admissible, they will receive a letter authorizing them to begin the graduate coursework during their fourth (senior) year.
      - (d) If the student maintains strong performance through the fourth year, they will be granted Regular graduate admission upon graduation from the bachelor's program and complete the master's in one additional year.
    3. The additional demand on resources created by these programs will be largely in advising and coordination between graduate and undergraduate needs. The College has plans in place to facilitate this coordination.
    4. These are non-thesis Master's degrees.

5. The Council discussed curriculum layout and how credit hours would be counted toward the Master's, as well as the alignment between degree timelines and graduate admissions requirements.
6. The Council discussed the calculation of cumulative undergraduate and graduate GPAs and whether students would be required to give up anything normally included as part of the undergraduate experience.

- 4 + 1 Bachelor's and Master's in History of Art – East Asian pp. 10-19

- *Representative: Kristine Latta*
- Doctor Latta introduced a new 4 + 1 Master's proposal in History of Art – East Asian and fielded questions.

1. These students pursue a general BA in the History of Art. Courses are chosen with care to tailor the bachelor's toward an emphasis on East Asian art that prepares students for graduate work in the area.

- 4 + 1 Bachelor's and Master's in History of Art – European/American

- *Representative: Kristine Latta*
- Doctor Latta introduced a new 4 + 1 Master's proposal in History of Art – European/American and fielded questions.

- 4 + 1 Bachelor's and Master's in Environmental Studies and Urban Planning

- *Representative: Kristine Latta*
- Doctor Latta introduced a new 4 + 1 Master's proposal in Environmental Studies and Urban Planning and fielded questions.

1. This program differs slightly from those in History of Art because the undergraduate and graduate majors are in different departments.

- (a) Allowable electives for completion of the bachelor's in EVRN are narrowly defined. They are almost entirely made up of upper-division UBPL courses, so the students are prepared for their graduate work in the field.
- (b) One of the required courses for the B.A. Major will double-count for the graduate degree.
- (c) 12 additional UBPL hours are taken during the fourth (senior) year will count as electives for the bachelor's degree.
- (d) the M.U.P. program requirements are identical between the accelerated and regular version. Students just take the hours earlier in their career to complete the accelerated version.

2. The Council discussed accreditation requirements and the typical number of M.U.P. graduates in a year.

## Policy Proposals

**20 Minutes**

- Graduate Student Oral Exam Attendance pp. 40-41

- Second Reading

- Stakeholder feedback includes a recommendation that a majority of committee members must be physically present. This is the current policy; the proposed revision would allow exams to proceed with fewer than a majority of members present.
  - Stakeholder feedback includes a request that petitions for exception to the policy receive a two-stage review process, requiring school-level endorsement of a departmental petition before the Dean of Graduate Studies’ review. This would be consistent with most exception processes in Graduate Studies.
1. The Council discussed whether a majority standard was necessary to protect the academic integrity and rigor fo milestone examinations.
  2. The Council asked whether the university’s systems can support the processes as written. Graduate Studies will confirm.
  3. The Council discussed whether the allowable petition process should required a school endorsement before going to the Dean of Graduate Studies for approval.
- Non-Degree-Seeking Policy Suite
    - Second Reading
    - Stakeholder feedback includes a request to raise the proposed minimum GPA for non-degree-seeking graduate students to 2.0.
    - Stakeholders are also keen to retain the current provision allowing petitions to prevent dismissal of students whose GPAs drop below the threshold.
    - Stakeholder feedback also encourages a revision to the Academic Probation policy based on these changes. Graduate Studies will undertake such a revision in Spring 2018.
    - Component Policies:
 

* Admission to Graduate Study	pp. 42-46
* Graduate Credit	pp. 47-49
* Permit to Re-Enroll	pp. 50-51
* Dismissed Enrollment, Graduate Studies	pp. 52-53
* Good Academic Standing	pp. 54-55
1. The Council discussed the recommendations received during Stakeholder Review, including adjustments to the proposed Dismissed Enrollment policy, the Good Academic Standing policy, and the minimum GPA allowable for non-degree-seeking graduate students.

## Votes

10 Minutes

- New Program Proposals
  - Graduate Certificate in Film and Media Studies: Passed Unanimously
  - 4 + 1 in History of Art – East Asian: Passed Unanimously
  - 4 + 1 in History of Art – European and American: Passed Unanimously
  - 4 + 1 in Environmental Studies and Urban Planning: Passed Unanimously
- Policy Revisions
  - Graduate Student Oral Exam Attendance: Tabled for further revisions
  - Non-Degree-Seeking Policy Suite: Passed Unanimously
    - \* Admission to Graduate Study
    - \* Graduate Credit
    - \* Permit to Re-Enroll
    - \* Dismissed Enrollment
    - \* Good Academic Standing