

## Executive Council of Graduate Faculty

Minutes for 7 September 2018

**Present:** Dean Michael C. Roberts (Chair), Thomas DeLuca, Debra Hedden, Tien-Tsung Lee, Marie-Alice L'Heureux, Yan Li, Joshua Miner, Tarun Sabarwal, Andrew Short, Herb Tuttle, Michael Wolfe, Assistant Dean Amanda Ostreko (Staff), Amber Roberts Graham (Staff),

**Absent:** Ed Scanlon, Michael Werle (Ex Officio), Mike Wilkins, Jessy Carolina Ayestas Hernandez (Staff)

**Also present:** Amy Leyerzapf, Mary Banwart, Michael Hoeflich

### Announcements

- Introductions
- Dean Roberts announced that he is up for his five-year review as Dean of Graduate Studies and let members know they may be receiving requests to complete a review survey for him.
- Graduate Studies has designated its fundraising priorities when we work with Endowment
  - Unrestricted funds for Graduate Military Programs
  - The Society of Self Graduate Fellows (SGF alumni) have begun establishing an endowed fund to provide opportunities for graduate students at KU.
  - Further funding for fellowships and scholarships
  - Graduate Student Emergency Fund
    - \* This was our highest priority last year, including in our section of the One Day, One KU drive.
    - \* The fund is now being administered by Graduate Studies and applications are being accepted, though available funds are still very limited.
    - \* This fund is intended to assist with unanticipated costs in cases of emergency, not for anticipatable costs such as tuition.
- The Office of Graduate Studies has an ambitious policy agenda for this year.
  - Some initiatives were advocated by last year's Executive Council. Others are prompted by anticipated changes to the GTA Memorandum of Agreement and other needs that have arisen across campus.
- Dean Roberts will be out of the office on medical leave from late October through mid-November.
  - He will not be able to attend the November meeting of the Executive Council.
  - Professor Tom DeLuca has agreed to chair the meeting in his absence.
- Policy Updates
  - English Proficiency for Graduate Admission
  - Non-Degree-Seeking Admissions
  - Graduate Faculty Appointments
  - GTA MOA

## Budget Discussion

- Dean Roberts provided a handout detailing three separate budget cuts made in Spring 2018 that dramatically decrease the amount of support available for graduate students.
- Round 1: April 2018
  - \$100,000 cut from the Office of Research
  - Permanent cuts to Graduate Student Scholarly Presentation Fund (provided funding for travel)
  - Doctoral Student Research Fund (provided funding for research)
  - Graduate Studies hopes to identify funds in the future that will allow us to restart these programs. However, these funding opportunities have been discontinued for the time being.
- Round 2: May 2018
  - Significant cut from the Office of the Chancellor
  - Reductions and changes to the Chancellor’s Doctoral Fellowship (CDF)
  - Previously, the Chancellor’s Doctoral Fellowship provided funds for GRA employment in years 1 and 5 of a doctoral program and obligated departments to provide funding for the intermediate 3 years at the same rate, \$25,000 per year.
  - Now, the fellowships will provide a single year’s worth of funding. Departments will be able to choose whether to offer it in a lump sum for a single year of study or to split it into \$5,000 chunks to top up their usual salary for five years (for one student), perhaps serving as a recruitment incentive.
  - The strings are gone: departments will no longer have to commit to funding all years at the higher CDF rate.
- Round 3: May 2018
  - This is the campus-wide, 5.87% cut announced by the Provost’s Office.
  - Graduate Studies is affected like all campus units and will need to make significant, permanent changes to our budget, likely further reducing funding available to support graduate students. Our bill was assessed on a number that included all of our state-based scholarship and fellowship money.
  - Graduate Studies has already paid back our cash-back bill of \$114,000.
  - Graduate Studies has proposed a plan for the permanent budget cuts beginning next year.

## Review of Minutes

- 11 May 2018  
The minutes of the previous meeting were approved.

## New Program Proposals

- Graduate Certificate in Leadership Studies
  - *Representative: Amy Leyerzapf*
  - Professor Leyerzapf introduced a new Graduate Certificate proposal in Leadership Studies and fielded questions.

- Initiation of this program has been funded by the College of Liberal Arts & Sciences with the expectation that it will quickly become self-sustaining.
- Collaboration with other schools:
  - \* All courses for this certificate will be offered by the Institute for Leadership Studies (LDST); courses in leadership offered in other Schools (such as Business and Education) will not be counted.
  - \* This decision was driven by a desire to target audiences interested in a different approach or focus in leadership, specifically diversity, rather than more traditional academic studies of leadership.
  - \* They anticipate students will be mid-career professionals looking to supplement technical knowledge in their field with some more universal skills that may be needed for promotion or career change.
  - \* The certificate also targets students who either don't want to take on a full graduate degree program or who have a span of several months between opportunities (e.g., internship and work) in which to develop some skill sets quickly.
  - \* Finally, current systems restrictions pose significant difficulty for students who might want to enroll in multiple schools at once, so this certificate will only offer CLAS courses to start.
- Discussion:
  - \* The Council discussed whether this certificate would be offered online and how long it would take to become self-supporting.
  - \* The Council discussed how this certificate may relate to current or future certificates and degree programs in leadership and diversity. LDST is in the process of developing another certificate in DEI and a master's degree in leadership that will stack both of these certificates.
  - \* The Council discussed differences in managing hybrid and online courses and asked which of the LDST offerings would fall into which category.
- Graduate Certificate in Homeland Security: Law and Policy
  - *Representative: Michael Hoeflich*
  - Professor Hoeflich introduced a new graduate certificate program in Homeland Security: Law and Policy and fielded questions.
    - \* This program complements the master's program the EC approved last year in the same field.
    - \* The Law School saw a 55% increase in enrollment from the first to the second year of the master's program in this area. They identified a significant interest in a shorter, online-only credential on the same topic. The master's degree cannot be moved online because too much of it relies on intensive in-person practicum exercises.
    - \* They've identified interest among groups they hadn't initially targeted, such as people looking to change fields and get started in homeland security, Marine Corps Reservists, FEMA cyber-security staff, etc.
    - \* There is a significant demand for professionals in the field that cannot be met.
    - \* The program is expected to be self-funding.
  - Discussion:
    - \* The Council discussed how many of these certificate courses still need to be developed, what topics would be covered, and why certain courses were identified as either requirements or electives.

- \* The Council discussed Marketing, the name of the certificate, and which emphases might play well with which audiences.
- \* The Council discussed whether certificate courses could be transferred later to apply to a master's program and whether this was intended to be a standalone credential or a feeder program.

## **Policy Proposals**

- Seniors and Graduate Study (Co-Enrollment)
  - First Reading
  - This policy is intended to facilitate collaborative partnerships with local colleges to expand graduate recruitment.
- Coming Next Time: Behavioral Expectations and Mentorship
  1. We are preparing a pair of policies to be reviewed together, outlining behavioral expectations for both graduate students and graduate faculty mentors.
  2. We invite your contributions and feedback.

## **Votes**

- New Program Proposals
  - Graduate Certificate in Leadership Studies – Passes
  - Graduate Certificate in Homeland Security: Law and Policy – Passes