

Executive Council of Graduate Faculty

Minutes for 14 February 2020

Present: Jennifer Roberts (Chair), Hui Cai, Matt Gillispie, Jim Guthrie, Heidi Hallman,, Yan Li, Joshua Miner, Robert Parsons, Matt Tidwell, Tarun Sabarwal, Andrew Short, Michael Wolfe, Amanda Ostreko (Staff), Amber Roberts Graham (Staff), Jessy Carolina Ayestas Hernandez (Staff), Anna Paradis (Staff)

Absent: Jody Brook, Chris Johnson, Mike Werle (Ex Officio), Kristine Latta (Staff)

Also present: Abby Ehling (Staff)

Announcements

10 Minutes

1. Vice Provost Roberts thanked the Council for participating via Blackboard to review the GRA appointment petition and the GradFac nominations earlier this week. That freed up some time during this meeting session for other activities.
2. The Council dedicated the full meeting session to conducting interviews for the Chancellor's Doctoral Fellowships and the Bernadette Gray-Little Fellowship. OGS Staff split the Council members into groups and escorted them to their meeting rooms.

Award Administration

105 minutes

- Selection Interviews: Bernadette Gray-Little and Chancellor's Doctoral Fellowship Recipients
 - *Representative: Amanda Ostreko*
 - Overview
 - * Council split into four subcommittees, each with a dedicated staff member for support and note-taking.
 - * Upon arrival at 210 Strong Hall, OGS staff escorted Council members to the interview rooms in time to be settled for the first interview, to start at 3:20 pm.
 - Interview questions, rubrics, and ranking sheets were distributed by email on Thursday, as well as during the Friday meeting.
 - Timeline:
 - * January 31: Nomination deadline
 - * February 3: Nominations ready for EC to review in Admit
Abby will email instructions to the Council.
 - * February 10: Reviews due in Admit
 - * February 14: Skype/Zoom interviews with top candidates
 - * February 21: Back-up date for Skype/Zoom interviews with top candidates
 - * February 28: Deadline for the Council to make recommendations
 - * Week of March 2: Award notifications sent to departments
 - * Mid-March: Nominees notified of decisions

Next Meeting: 6 March 2020 — 3:00 pm in 210 Strong Hall